



# **SRCIC Transportation Committee: Management and Operation**

## **I. Aim**

The Transportation Committee of the Silk Road Chamber of International Commerce (SRCIC) is the transportation sector of SRCIC's framework. It aims to offer shared resources and information in the transportation field by integrating transportation policy studies and comprehensive logistics services for SRCIC members so as to drive the economic and trade development in the Belt and Road regions.

**SRCIC Transportation Committee: Management and Operation** will be jointly implemented by the Transportation Committee members with the support from Cooperation & Development Department of SRCIC Secretariat for the effective communication within SRCIC.

## **II. Responsibilities**

1. Consolidating international transportation and logistics resources and sharing with the members;
2. Researching transportation regulations and policies of countries in the Belt and Road region and providing the information to the members;
3. Screening key projects in the transportation field, establishing a specialized team to work on the projects approved by the Committee;
4. Actively following the key events in the transportation field and organize members to participate;
5. Organizing members within the industry to conduct business travel.

## **III. Organizational Structure**

The Transportation Committee structure includes people, institutions and projects. People refer to the management team of the committee, which has one chairman, three vice chairmen, and 15-20 members. Committee members are from countries



in the Belt and Road region, including entrepreneurs of logistics enterprises, industry leaders, government officials, experts, and scholars.

Cooperating service institutions include international trade associations and enterprises, industry associates, and/or transportation agencies in relevant countries identified and invited by committee service units.

Projects refer to specified tasks that the committee working on. The projects are appraised by the Transportation Management Team.

Cooperation & Development Department in SRCIC Secretariat is the docking service unit of the Transportation Committee.

## **IV. Workplan for Year 2018**

### **1. Team building**

The Chairman of the Transportation Committee and the Cooperation & Development Department will jointly invite influential experts, scholars, entrepreneurs, and industry leaders to act as Vice Chairmen and members in order to complement and improve the organizational structure of the Committee.

Vice-chairmen and committee members are recommended by the committee chairman and assisted by the Cooperation & Development Department for confirmation.

### **2. Evaluate SRCIC projects pool and identify the annual key projects;**

The project manager responsible for Transportation Committee screens projects related to transportation field and submit to committee members for approval. Once the project is approved, the working team should be set up for the follow up on the project. The working team is responsible for assisting project party on the whole course to follow up contract signing and project implementation.



### **3. Identify cooperating service institutions and establish the partnership;**

The working team should negotiate relevant parties for the project cooperation and partnership based on the identified projects. The final decision shall be made by the committee Chairman.

### **4. Organize project promotion and meetings**

In the event that the SRCIC holds and participates in the business summit, anniversary celebration, overseas road shows, the Transportation Committee will hold industry seminars, project promotion, and/or B2B docking meetings when appropriate.

### **5. Participate in important events within the logistics industry**

According to proposals from the Chairman and Committee members, the Transportation Committee will participate in important industry events in order to accumulate industry resources, maintain an understanding of the industry's latest trends, and promote industry-wide cooperation.

### **6. Provide SRCIC members with integrated logistics services**

Offer high-quality logistics services through the Committee's unique competitive advantages and its core business.

### **7. Compose an annual output report**

The Transportation Committee Chairman will compile an annual report in a professional manner to be shared with Committee members and members of the SRCIC at large. This report is an important way to showcase the work and achievements of the Committee and will be comprised of the following content:

- 1) Latest industry analysis;
- 2) Major projects within the industry;
- 3) Committee members and industry contacts gathered throughout the year;
- 4) Industry development proposals.



## V. Operating structure

### 1. Member Appointment

1) Committee member applications will be reported to the Chairman by the Cooperation & Development Department, which will initiate the background investigation. The Chairman has full power and responsibility to examine and approve the qualifications of the committee members. The Chairman may also directly appoint members whose credentials meet the criteria for admission set by the Committee.

2) Members of the committee must also meet the following conditions:

- Be an influential expert, scholar, entrepreneur, industry association leader, or a prominent contributor to the logistics industry and/or SRCIC
- Obtain approval from authoritative organizations in the industry or a recommendation from a reputable person within the aforementioned organizations

### 2. Communication mechanism

1) Day-to-day contact

Chairman of the Transportation Committee, Mr. Siddique Khan, is appointing the following contact person to be responsible for daily liaison with the Cooperation & Development Department.

Mr. Siddique Khan

Phone:

Email: [s.khan@globalinkllc.com](mailto:s.khan@globalinkllc.com)

Cooperation & Development Department: Malinna Li

Telephone: +86 182 2058 4301

Email: [mli@srcic.com](mailto:mli@srcic.com)

2) Quarterly teleconference

The Transportation Committee should hold at least one conference with all Committee members every quarter to evaluate progress on the annual work plan. After the meeting, the Cooperation & Development Department will arrange a summary of the meeting and present it to the Secretary General and Chairman for filing.

The conference may be conducted via phone, internet, video chat, and so on.



3) Information sharing among members of the logistics industry

The Committee may exchange information or case analysis with SRCIC members through WeChat, SREDA WeChat public account, or mail.

### **3. Project development mechanism**

1) Relevant projects and business information received by the Transportation Committee will be appraised by the Cooperation & Development Department for submittal to the Chairman and members of the Committee.

2) After the approval by the Chairman, the project will be established. Thereafter, a professional project team will be established, with invitations sent to leaders in the international logistics industry. The project team, in a clear and cooperative manner, will select relevant partners and follow-up on the project throughout.

3) Until the project is complete, the project team will regularly share their progress with the Chairman and Committee members to discuss and optimize the working arrangement.

### **VI. The annual evaluation report**

Before the end of each year, the Cooperation & Development Department will evaluate the annual work of the Committee in an Annual Report titled “Transportation Committee Annual Work Assessment Report” to be submitted to SRCIC Executive Committee of. The assessment report will include:

- 1) Team building situation;
- 2) Quarterly conference attendance rate;
- 3) Organization of and participation in activities;
- 4) Output results.

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